

Cabinet



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Thursday, 23 May 2019

A meeting of the **Cabinet** of North Norfolk District Council will be held in the Council Chamber - Council Offices, Holt Road, Cromer, NR27 9EN on **Monday, 3 June 2019 at 10.00 am**.

At the discretion of the Chairman, a short break will be taken after the meeting has been running for approximately one and a half hours

Members of the public who wish to ask a question or speak on an agenda item are requested to arrive at least 15 minutes before the start of the meeting. It will not always be possible to accommodate requests after that time. This is to allow time for the Committee Chair to rearrange the order of items on the agenda for the convenience of members of the public. Further information on the procedure for public speaking can be obtained from Democratic Services, Tel:01263 516010, Email:emma.denny@north-norfolk.gov.uk.

Anyone attending this meeting may take photographs, film or audio-record the proceedings and report on the meeting. Anyone wishing to do so should inform the Chairman. If you are a member of the public and you wish to speak on an item on the agenda, please be aware that you may be filmed or photographed.

Emma Denny
Democratic Services Manager

To: Mr A Brown, Mrs S Bütikofer, Mrs A Fitch-Tillett, Ms V Gay, Mr G Hayman, Mr R Kershaw, Mr N Lloyd, Mr E Seward and Ms K Ward

All other Members of the Council for information.
Members of the Management Team, appropriate Officers, Press and Public



**If you have any special requirements in order
to attend this meeting, please let us know in advance**

If you would like any document in large print, audio, Braille, alternative format or in a different language please contact us

Heads of Paid Service: Nick Baker and Steve Blatch
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Email districtcouncil@north-norfolk.gov.uk **Web site** www.north-norfolk.gov.uk

A G E N D A

1. TO RECEIVE APOLOGIES FOR ABSENCE

2. MINUTES

1 - 4

To approve, as a correct record, the minutes of the meeting of the Cabinet held on 4th March 2019.

3. PUBLIC QUESTIONS AND STATEMENTS

To receive questions and statements from the public, if any.

4. ITEMS OF URGENT BUSINESS

To determine any other items of business which the Chairman decides should be considered as a matter of urgency pursuant to Section 100B(4)(b) of the Local Government Act 1972

5. DECLARATIONS OF INTEREST

Members are asked at this stage to declare any interests that they may have in any of the following items on the agenda. The Code of Conduct for Members requires that declarations include the nature of the interest and whether it is a disclosable pecuniary interest

6. MEMBERS' QUESTIONS

To receive oral questions from Members, if any

7. OVERVIEW & SCRUTINY MATTERS

To consider any matters referred to the Cabinet by the Overview & Scrutiny Committee for reconsideration by the Cabinet in accordance within the Overview and Scrutiny Procedure Rules.

8. 2018/19 OUTTURN REPORT (PERIOD 12 BUDGET MONITORING REPORT) 5 - 68

Summary:

This report presents the provisional outturn position for the 2018/19 financial year and includes a General Fund underspend of £273,465 and a transfer from the Collection Fund in relation to Business Rates of £696,201 giving an overall General Fund surplus of £969,666. It also provides an update in relation to the Council's capital programme. Details are included within the report of the more significant year-end variances compared to the current budget for 2018/19. The report also makes recommendations for contributions to reserves.

Options considered: The report provides a final budget monitoring position

for the 2018/19 financial year. Whilst there are options available for earmarking the under spend in the year, the report makes recommendations that provide funding for ongoing commitments and future projects.

Conclusions: The revenue outturn position as at 31 March 2019 shows an overall underspend of £969,666. The final position allows for £481,474 from budget and grant underspends to be rolled forward within Earmarked Reserves to fund ongoing and identified commitments for which no budget has been allocated in 2019/20. The position as reported will be used to inform the production of the statutory accounts which will then be subject to audit by the Council's external auditors.

Recommendations: **Members are asked to consider the report and recommend the following to Full Council:**

a) The provisional outturn position for the General Fund revenue account for 2018/19;

b) The transfers to and from reserves as detailed within the report (and appendix C) along with the corresponding updates to the 2019/20 budget;

c) Transfer the surplus of £969,666 to the General Fund Reserve (£500,000) and the Asset Management Reserve (£469,666);

d) The financing of the 2018/19 capital programme as detailed within the report and at Appendix D;

e) The balance on the General Reserve of £1.956 million;

f) The updated capital programme for 2019/20 to 2022/23 and scheme financing as outlined within the report and detailed at Appendix E;

g) The outturn position in respect of the Prudential Indicators for 2018/19 as detailed in Appendix F.

Reasons for Recommendations: **To approve the outturn position on the revenue and capital accounts that will be used to produce the statutory accounts for 2018/19.**

LIST OF BACKGROUND PAPERS AS REQUIRED BY LAW

(Papers relied on to write the report and which do not contain exempt information)

Budget Monitoring Reports, NNDR returns	
Cabinet Member(s): Cllr Eric Seward	Ward(s) affected All
Contact Officer, telephone number and email: Duncan Ellis, 01263 516330, Duncan.Ellis@north-norfolk.gov.uk	

Summary:	This report sets out the Treasury Management activities actually undertaken during 2018/19 compared with the Treasury Management Strategy for the year.
Options Considered:	This report must be prepared to ensure the Council complies with the CIPFA Treasury Management and Prudential Codes.
Conclusions:	Treasury activities for the year have been carried out in accordance with the CIPFA Code and the Council's Treasury Strategy.
Recommendations:	That the Council be asked to RESOLVE that The Treasury Management Annual Report and Prudential Indicators for 2018/19 are approved.
Reasons for Recommendation:	Approval by Council demonstrates compliance with the Codes.

LIST OF BACKGROUND PAPERS AS REQUIRED BY LAW

(Papers relied on to write the report, which do not contain exempt information and which are not published elsewhere)

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Cabinet Member(s): Cllr Eric Seward	Ward(s) affected: All
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Contact Officer, telephone number and email: Lucy Hume, 01263 516246, lucy.hume@north-norfolk.gov.uk
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10. **BACTON TO WALCOTT SANDSCAPING SCHEME - 77 - 82 IMPLEMENTATION UPDATE**

Summary: North Norfolk District Council is leading the Bacton to Walcott Coastal Management (Sandscaping) Scheme in collaboration with the Bacton Terminal Operators, Shell UK and Perenco UK. The scheme seeks to protect nationally important infrastructure which supplies up to one third of the UK gas demand whilst also benefiting local communities through reduced coastal erosion and flood risk.

The scheme is the first of its kind in the UK and draws learning from the Dutch Sandmotor approach. The

scheme will place 1.8 million m³ of sand on the beaches at Paston, Bacton and Walcott, enhancing beaches whilst utilising natural processes to redistribute sand along the coast over time. Works will also include the decommissioning of three surface/treated water outfalls at Bacton Gas Terminal and construction of one combined outfall.

This report provides a concise update as to the scheme's progression providing information on the appointment of the main works contractor, appointment of professional services for project management and site supervision, pre-construction activities, design updates, outline programme, England Coast Path and beach access update, Communications and engagement development, social value enhancements and additional local investment.

Options considered: The update is for reporting purposes and therefore no options are required to be considered.

Conclusions: The nationally significant Bacton to Walcott Sandscaping is now in the implementation phase. Ongoing work is required for smooth delivery and communications and engagement through the construction phase is intensifying.

Recommendations: Cabinet resolves to:

- a) Note the progress of the Sandscaping Scheme.
- b) Reaffirm the new Council's commitment to the delivery of the project.

Reasons for Recommendations: To ensure that members of the new Council administration have an understanding of this significant coastal management project being led by the District Council.

LIST OF BACKGROUND PAPERS AS REQUIRED BY LAW

(Papers relied on to write the report, which do not contain exempt information and which are not published elsewhere)

<i>Bacton to Walcott Coastal Management Final Report November 2015 (Confidential)</i> <i>Bacton to Walcott Coastal Management Additional Investigations June 2016 (Confidential)</i>

Cabinet Member(s) Cllr. A. Fitch-Tillett	Ward(s) affected Mundesley, Bacton,
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Contact Officer, telephone number and email: Rob Goodliffe, Coastal Manager (North), 01263 516321, Rob.Goodliffe@north-norfolk.gov.uk
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11. BIG SOCIETY FUND GRANTS PANEL - REVIEW OF TERMS OF REFERENCE 83 - 84

To review the terms of reference of the Big Society Fund Grants Panel to reflect changes to the make-up of the Panel.

12. EXCLUSION OF PRESS AND PUBLIC

To pass the following resolution:

“That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs _ of Part I of Schedule 12A (as amended) to the Act.”

13. PRIVATE BUSINESS